



## **Logistics Guide**

(We recommend that you print this letter)

Dear Brothers and Sisters:

Please find below the logistical information for your participation in the TUDCN International Seminar on South-South and Triangular Cooperation and the meeting of the TUCA Cooperation Network to be held on 28-30 August 2012 in Florianopolis, Brazil.

**Accommodation** – will be provided at the Hotel Canto da Ilha:

**Hotel Canto da Ilha, Avenida Luiz Boiteux Piazza, 4810 - Ponta das Canas SC, 88056-000- Telephone: (55 48) 3261-4000 <http://www.cantodailha.com.br>**

The TUCA will cover the cost of the hotel room for the days of the meeting. The participant is liable for any additional services at the hotel such as laundry, phone calls, drinks, minibar, room service etc.

**Transfers** – On arrival at the airport, please look for sign with the CSA name on it. Please note that no reimbursement will be done in case you decide to take a taxi on your own upon arrival. Taxi fares in your country of origin are not covered on this occasion

**Food** – All meals will be provided at the hotel. No further per diem will be provided.

**On arrival all participants must give a copy of their passport (with their photo and personal details) to the meeting organisers along with your boarding pass (the ticket stub that is returned to you when boarding the plane). Copies of these documents can be made in the office.**

This event does not provide any form of insurance for the participants and by accepting this invitation you agree to be bound by this statement.

### **GENERAL RECOMMENDATIONS:**

**Climate in Florianopolis:** August is winter time in Brazil. The temperature fluctuates between 20° C and 23° C with frequent showers at this time of year.

**Language:** Portuguese is the official language of Brazil.

### **Internet:**

Wireless internet is available in the meeting rooms and bedrooms.



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**Currency:** Real, Exchange rate 1 US Dollar = R\$ 2,0228 Reais (exchange rate on 14/08/2012). Reais is the only currency accepted in the country.

**Yellow fever vaccine:** For some countries, the Brazilian health authorities require an international vaccination certificate for yellow fever administered a minimum of 10 days before your arrival in Brazil. Please confirm if your country's citizens need to present this certificate.

**ALL VISITORS TO BRAZIL MUST PROVIDE A YELLOW FEVER VACCINATION CERTIFICATE.**

### **Meeting venue**

The meeting will be held in the Canto da Ilha hotel.